

---

---

## Put-Em-Arounds #9012 & 9012B

---

---

### USER'S GUIDE



**For Technical Support:**

Call our Technical Service Department  
Monday through Friday, 9 a.m. to 5 p.m. (EST)

1-800-832-8697

[customer\\_support@enablingdevices.com](mailto:customer_support@enablingdevices.com)



50 Broadway

Hawthorne, NY 10532

Tel. 914.747.3070 / Fax 914.747.3480

Toll Free 800.832.8697

[www.enablingdevices.com](http://www.enablingdevices.com)

### Now in black!

These talking wall communicators give users the ability to initiate communication throughout their day. Record your message (20 seconds) and allow them to actively participate with their peers, family, and teachers. Put them in different areas of your classroom or house to express simple messages. For example: "I'm hungry, I want a cookie"; "I have to use the bathroom". Some classrooms place them on lapboards or tabletops. Wall mounting hardware is included. Size 6½"W x 8"L. Requires 4 AA Batteries. Weight: 1 lb.

#### Operation:

1. Put-em-arounds requires 4 AA batteries to operate.  
Carefully remove the blue Velcro backed battery cover to reveal the black battery compartment. Observing polarity, install four AA size batteries into the holder Use alkaline batteries only (e.g. Duracell or Energizer brand). Do not use rechargeable batteries or any other type of batteries because they supply lower voltage and the unit will not perform properly. Never mix old and new batteries together or different brands or types together. Replace the battery compartment cover.
2. Turn the unit on by turning the ON/OFF/VOLUME knob (black knob) located on the back panel of the unit clockwise. You will hear an audible click when the unit turns on.
3. To record, simply press and hold the "RECORD" button on the back panel of the unit, while simultaneously holding down the plate switch. While continuing to hold the record button and the plate switch, speak your message. Your mouth should be about 6 inches from the microphone when recording (the Mic is the "fuzzy" black circle on the back of the unit). Release both the record button and the plate switch when you finish recording.
4. Remove the clear cover and place a picture card or photograph tect, on top of the switch plate. Replace clear cover.
5. To play back your message, simply activate the plate switch. It is not necessary to continue holding the plate switch when listening to the message. The unit will continue to playback the entire message, even if pressure on the plate is released.
6. The unit will retain recorded information indefinitely, even if the batteries are disconnected. Previously stored information will be erased only when a new recording is performed.

7. Playback volume can be adjusted using the "ON/OFF/VOLUME" control knob located on the back panel of the unit.
8. Put-em-arounds are pre-drilled for wall mounting. Mounting hardware has been included.

#### Important Note:

The memory of this unit is capable of holding up to a total of 20 seconds of speech information. If you go over this time, the message will record over itself.

#### Troubleshooting:

**Problem:** The unit fails to operate, or operates incorrectly.

**Action #1:** Disconnect the power by removing one of the batteries for 20 seconds in order to reset the unit. Re-install the batteries. If the unit does not work correctly, replace all the batteries paying careful attention to proper polarity.

**Action #2:** Make sure that you have the unit turned on and the volume turned up to an audible volume.

**Action #3:** Make sure that you are holding both the record button AND the plate switch SIMULTANEOUSLY while you are recording.

**Action #4:** Make sure that there is nothing covering the Microphone.

**Problem:** The unit is playing old messages fine, but will not record new messages.

**Action #1:** Check your batteries – There is a 99% chance that either one is installed incorrectly and/or one is weak/dead.

#### Care of the Unit:

The Put-em-arounds can be wiped clean with any household multi-purpose, non-abrasive cleaner and disinfectant. We recommend Simple Green, which is a non toxic biodegradable all-purpose cleaner.

**Do not use** abrasive cleaners, as they will scratch the surface of the unit.

**Do not submerge** the unit, as it will damage the electrical components.