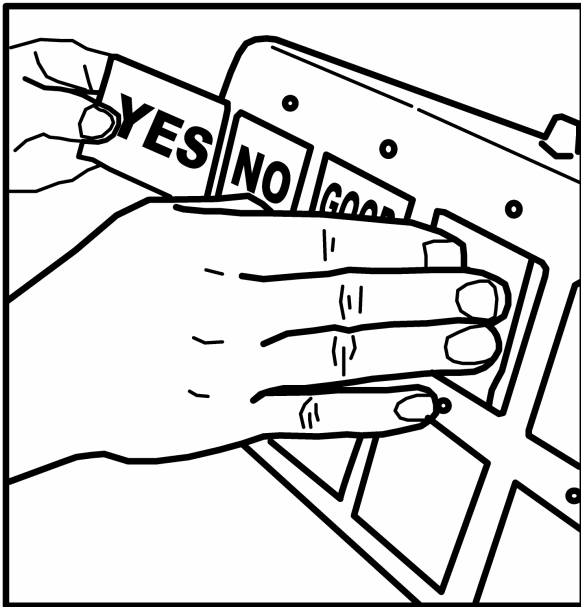


**HELP LEADING EDGE OF  
PAPER ICON STRIP ALONG**



**For Technical Support:**

Call our Technical Service Department  
Monday through Friday, 9 a.m. to 5 p.m. (EST)  
1-800-TEC-TOYS or 1-800-832-8697  
customer\_support@enablingdevices.com

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**Talk 4 12 Level Communicator - #2500,  
2500V, 2500BV & 2500B**

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**USER'S GUIDE**

  
**Enabling Devices**

385 Warburton Avenue  
Hastings-on-Hudson, NY 10706  
[www.enablingdevices.com](http://www.enablingdevices.com)

Our **Talk 4** Augmentative Communicator is a powerful communication tool loaded with many useful features. The Talk 4 has 12 levels and single switch illuminated auto scanning. It has a unique slot so you can easily slide in your icon overlay. The 2 1/8" X 2 1/8" icon area requires only the slightest touch to play your "true voice" recording. The rugged and reliable Talk 4 is portable, lightweight and easy to access. Size: 11"L x 4"W x 2 3/4"H. Requires 4 AA Batteries.

#### **BATTERY INSTALLATION:**

Make sure unit is in the OFF position by rotating the ON-OFF-VOLUME control counter clockwise until a "click" is heard. Remove each screw in both battery compartments and install two brand new "AA" alkaline batteries into each - four batteries total. Replace both battery covers and screws.

#### **OPERATION:**

Rotate the ON-OFF-VOLUME control to approximately its' midway position. After one second, you will hear a sound or a verbal message from the speaker. This is the Level Announcement Message. The unit is now on Level One of the twelve levels provided in the Communicator.

#### **PLAYING MESSAGES:**

At this time, you can access each of the 4 messages on Level One by pressing any one of the four icons, one at a time.

#### **RECORDING MESSAGES:**

Using one hand, press and hold the Record button on the underside of the unit. Using your other hand, press the icon you wish to record and speak into the microphone. Releasing the icon or Record button will cancel recording. If you are going to record more than one message, you may press and hold the record button while pressing the appropriate icons to record your messages.

#### **RECORDING LEVEL ANNOUNCEMENT MESSAGE:**

Your Level Announcement Message may be changed at any time and can be renamed "Level One the Food Level" or "Level One Jimmie's Messages", etc. Simply press the Record button first, then press the Level button and speak your Level Announcement Message into the microphone. Note: to hear your new level message you must either cycle through all 12 levels by repeatedly pressing the Level announcement button until it returns to Level One *or* turn the unit OFF, wait several seconds and turn the unit back ON. Your new Level One Announcement Message will now play.

#### **CHANGING LEVELS:**

Each time the Level button is pressed, the Talk 4 will advance to the next level. Pressing the Level button on Level Twelve will return to Level One. Simply follow the instructions above to record each of the four communicator messages or your Level Announcement Message for each level. Remember, to play your Level Announcement Message, you **MUST** cycle through all remaining levels and return to that particular level to hear that Level Announcement Message.

#### **VIBRATION OPTION:** (Special Order only)

If your Talk 4 is equipped with the optional Vibration Mode, pressing any of the four icons to play a message will cause the Talk 4 front panel to vibrate. Among other uses, this enhances the ability of someone who is hearing-impaired to determine when the TALK 4 is playing. To turn the Vibration Mode ON or OFF, press icons Three and Four simultaneously and hold until a "beep" is heard. Note: Vibration does not activate while recording messages, changing Levels or during message scanning.

#### **MESSAGE SCANNING:**

The Talk 4 has built-in Automatic Scanning. Plug a capability switch into the 1/8" jack located on the rear of the Talk 4 and press the capability switch. Upon release, the unit will scan from left to right and continue scanning until the next press of the capability switch.

#### **SCAN SPEED:**

You can control the speed of the Message Scanning by pressing the appropriate icons simultaneously and holding them until a "beep" is heard to increase or decrease the pause time between each message:

One and Two = 2 seconds, One and Three = 6 seconds, One and Four = 9 seconds.

The Talk 4 will "remember" your Scan Speed setting until the next time you change it.

#### **AUDITORY CUEING:**

During Message Scanning you can enable the Talk 4 to speak the message being scanned, but at reduced volume. This gives the user an auditory "preview" of the current message. Pressing the capability switch again will play the current message at full volume. To turn Auditory Cueing ON or OFF, press icons Two and Three simultaneously and hold until a "beep" is heard.

#### **PAPER ICON INSERTS:**

The Talk 4 uses paper icon inserts that you print from your computer. You can download the PDF file for the inset template from our website. Each icon template sheet makes three inserts. Cut along the dotted lines using scissors or a paper cutter. It is important to cut accurately along the dotted line so the icon insert will slide into the Talk 4 icon slot properly. If the insert is cut too large it will get stuck. (See illustrations on back page) Draw your picture or word on the icon insert before sliding into the Talk 4 slot. **Never draw on the icon insert after it has been inserted into the Talk 4 as a pen can permanently damage the surface of the cell.** If you are going to use stickers on your icon insert sheet, they must lay completely flat otherwise they will get stuck. When sliding the paper icon insert into the Talk 4 slot, make sure you gently press down the leading edge of the paper so it will not get stuck on the cell dividers. A small piece of tape may be used to hold the icon sheet from sliding out of the slot if the Talk 4 will be moved around. Simply tape the left edge of the insert to the Talk 4 body using a 1" long piece of tape. If you are laminating your paper icon insert, use a light laminate such as "Magic Cover" self-adhesive vinyl covering. A very heavy laminate will decrease the sensitivity of the switch cells. The leading edge of the icon sheet should not be "rabbit eared" or torn. If you have Mayer Johnson Boardmaker, you can download the Talk 4 template from their website.

#### **REPLACING BATTERIES:**

Replace batteries regularly. Weak batteries will cause the Talk 4 to act erratically, such as shutting off while playing messages.

Use brand name ALKALINE batteries ONLY (e.g. Duracell or Eveready Energizer).

Do NOT use rechargeable batteries.

Do NOT mix new and old batteries.

Do NOT over tighten the battery compartment screws.

To extend battery life, always shut the Talk 4 OFF when not in use.

Always remove batteries when the unit will not be used for extended periods of time. Dead batteries often leak acid and can cause permanent damage to the communicator.

#### **CARRYING STRAP:**

For safety purposes, the Carrying Strap has thumbscrews with a self-locking nut to prevent them from being removed from the strap. To prevent a Choking Hazard, NEVER remove the self-locking nuts.

When attaching the carrying strap, tighten the thumbscrews finger-tight only.

DO NOT OVERTIGHTEN.

The Carrying Strap was designed to carry the Talk 4 from the shoulder only.

NEVER carry the communicator from the neck.

#### **PRECAUTIONS:**

Never hit the icon surface with a hard object or permanent damage can result.

Never tape or affix anything directly to the icon surface.

Always keep a paper insert installed in the Talk 4 to protect the icons.

Always keep liquids far away from the communicator to prevent permanent damage to the internal circuitry from spillage.

## Other Popular Similar Devices:

Take or Place N' Talk #8705

Switch Module #1394

Cheap Talk 4 Inline – Direct #3054

Communication Builder #7071

Cheap Talk 8 – Direct #1391

Hip Talk Plus #5012

Four Compartment Communicator with Speech and Lights  
#1239

Go! Board #3334, #3336, #3338

Go! Board Activity Station #3500

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### **Enabling Devices/Toys for Special Children**

385 Warburton Avenue  
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## **Seven Message Take N' Talk Go! Board**

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### **Catalog # 3347**

### **User's Guide**

### **Enabling Devices/Toys for Special Children**

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## The Take N' Talk Series

Learning through actions – that is what our **Talk N' Talk Series** devices strive to achieve. There are six different models available to suite your needs. Each is a self-contained device, which allows the user to record 4 to different messages of up to five seconds each. (Our new model # 3347 allows you to record 7 messages up to 37 seconds each). You then play the message back by removing an item (of your choice) from one of the light sensitive compartments (photocells). Recessed compartments on the front panel of the unit can be used for placement of pictures, symbols, or objects (objects cannot be translucent/clear or white). **The Take or Place N' Talk** (#8705) plays a message when placing an item *or* removing an item from the light sensitive compartments. The wall mounted models (#8701 and #8703) come complete with Velcro attachment sites within each compartment and wall mounting accessories. **All Take N' Talks come with a free suggested activities list that may be used to assist in developing IEP goals and objectives.**

### Operation:

1. Carefully turn unit over and remove the small screw from the battery compartment. Slide the battery compartment cover off. Observing proper polarity, install four AA batteries (Not included) into the holder. Alkaline batteries are recommended because they last longer. Do not use rechargeable batteries because they supply lower voltage and the unit may not perform as well. Replace the battery compartment cover and replace the screw.
2. Turn the unit on by turning the ON/OFF/VOLUME knob (black knob) clockwise. It will click into the on position. Make sure to turn it to an audible volume level.
3. You may hear some of the "test recordings." This is all right. It is due to the light hitting the photocells. Do not worry.
4. It is very important that the photocells (the small dot in the middle of each compartment) be covered while trying to record. This usually can be accomplished simply by turning the unit over. If there is a lot of light in the room, and/or if there is a lot of movement in the room, you may need to cover the photocells in a more secure manner (i.e. tape colored paper over the photocells, etc.)
5. To record, simply press and hold the "RECORD" button (labeled "REC") while simultaneously holding down one of the black buttons next to it. While continuing to hold the buttons down, speak your message. You should speak in a normal volume with your mouth approximately 6-8 inches from the microphone (the small black felt-like circle). Release both buttons when you finish recording. Record on the other buttons in the same way. You have 37 seconds for each recording so plan accordingly.
6. Once you have finished recording, turn the unit back over. Again, you may hear some of the messages play. This is simply due to the light hitting the photocells. Do not worry.
7. Now place your pictures, symbols, objects, etc. into the compartments. There are Velcro attachment sites provided with the two wall mounted models. Clear/translucent items (including skin) and white items WILL NOT WORK with these photocells. Use something that will completely cover the photocell and not allow light in.
8. When you remove the picture, symbol, item, etc. from the compartment, your message will play back to you. If you remove more than one item at a time, the first photocell exposed to light will be the only one that plays.
9. You can then place the item back into the compartment if you choose.
10. The unit will retain recorded information indefinitely. Previously stored information will be erased only when a new recording is performed.
11. Playback volume can be adjusted using the "ON/OFF/VOLUME" control knob (black knob).

### Important Notes:

- The memory of this unit is capable of holding up to a total of 259 seconds of speech information. This allows for 37 seconds per compartment. Please plan accordingly.
- Subdued/dim lighting may cause erratic operation. Normal room lighting is best. DO NOT leave in direct sunlight, as this will irreversibly damage the photocells and void out your warranty.
- Please take caution not to spill anything on the photocells, or expose the photocells to any liquid. When cleaning the unit, wipe around the photocells but do not actually wipe it.
- Do not put excessive pressure on the "REC" button or any of the black buttons.

### Troubleshooting:

**Problem:** The unit fails to operate, or operates incorrectly.

**Action #1:** Make sure that you are using fresh alkaline batteries and that they are installed according to proper battery polarity.

**Action #2:** Make sure that the unit is turned up to an audible volume level. If it does seem to be up, you can try to "re-set" the unit by turning it off, waiting about 20 seconds, and then turning it back on.

**Action #3:** Make sure that the photocells have not been exposed to any liquids and/or direct sunlight.

**Problem:** The unit plays back the messages, but does not record new messages.

**Action #1:** Make sure that the batteries are installed according to proper polarity.

**Action #2:** Make sure that the microphone is not covered up while you are trying to record.

**Problem:** The sound quality of the recordings is not good.

**Action #1:** Make sure that you are recording using a normal speaking volume and your mouth is about 6-8" from the microphone. Speaking loudly will cause the sound to resonate.

**Problem:** The messages are playing erratically.

**Action #1:** Make sure that the pictures, symbols, items, etc. that you are using are (a) not clear, translucent or white, and (b) that they completely cover the photocell.

**Action #2:** Make sure that you have not exceeded the 37 seconds per compartment limit. If you do go over the 37 seconds, the messages will bleed over into each other and cause confusion. If this happens, it is best to start over again with recording, as opposed to trying to "fix" the bleed over.

### Care of the Unit:

The Take N' Talks can be wiped clean with any household multi-purpose, non-abrasive cleaner and disinfectant. DO NOT CLEAN THE PHOTOCELLS – WIPE AROUND THEM!

**Do not use** abrasive cleaners, as they will scratch the surface of the unit.

**Do not submerge** the unit, as it will damage the electrical components.

### For Technical Support:

Call our Technical Service Department,  
Monday through Friday, 9am to 5pm (EST).  
1-800-TEC-TOYS or 1-800-832-8697  
customer\_support@enablingdevices.com

## Communicators & Switches that work with this CD:

Cheap Talks	Twin Talk
Communication Builders	Small Talk
Hip Talks	Talkables
Laptop Communicator	Big Talk
On-the-Go	Triple Play
Communicators	Jumbo Switches
Phrase Maker	Pancake Switches
Talk 4	Put-Em-Arounds
Talk 8	32 Message Communicator
Visually Impaired Communicators	Choice 4 Communicator
Advanced Auditory Communicator	Go Boards

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## Print it! Icon Maker - #4069

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## USER'S GUIDE



**Enabling Devices**

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## Print your own!

We have created an inexpensive Icon Maker to use with most of our communicators: Advanced Auditory Communicator, Big Talks, Big Talk Triple Play, Cheap Talks, Choice 4, Communication Builders, Go! Boards, Hip Talks, Jumbo Switches, Laptop Communicator, On-the-Go Communicators, Pancake Switches, Phrase Maker, Put-Em-Arounds, Small Talk, Talk 4/8, Talkables II, III, IV, Twin Talk, 32 Message Communicator and Visually Impaired Communicators. It has up to 300 color icons and includes usage instructions and icon templates. PDF Format is compatible with PCs and MACs.

### Operation:

1. Insert your Print it! Icon Maker CD into your computer's CD drive.  
**For PC computers:** Next double click on my computer, and then double click on your CD drive to view the contents of the Icon Maker CD. **For Macintosh computers:** once you have put the CD into your computer's CD drive a folder should appear on your computers desktop. Open the folder to view the contents of the Icon Maker CD.
2. You will first need to print out a blank template. **Please Note:** all icon sheets and blank templates are in Adobe PDF format. **If you do not have Adobe Acrobat reader to view this software, on your computer, there is a copy for PC (Win 95, 98, 98 SE, Me, 2000 & XP) contained on this CD.** All Macintosh computers should have a copy of Adobe Acrobat Reader already installed, if not go to [www.Adobe.com](http://www.Adobe.com) and download free, the appropriate version of Acrobat Reader for your computer. To determine what operating system you have if your not sure, follow these simple steps. **For PC computers:** hold your cursor over the My Computer icon and right click your mouse, then select properties from the drop-down menu. This will tell you what operating system you have.
3. To install the Adobe Acrobat reader simply double click on the folder labeled Adobe Acrobat Reader. Next double click on the file contained in the folder and the software will self install, and then follow any instruction or prompts it gives you.
4. Now you are ready to work with your Print it! Icon Maker. Each folder contains sheets of pre-made icons in alphabetical order. **Please Note: If you see icons on a sheet you want to use, you must print the whole sheet out, and you cannot pick individual icons or groups of icons to print out.**

5. Before printing make sure your page scaling is set to **NONE** and print orientation is set on **LANDSCAPE**.
6. Print or copy your Icon sheet onto a piece of 8 1/2" by 11" sticky backed label paper.
7. Cut out the Icons you need, peel off the backing and press it in place within the Icon template guidelines (See figures #1 through #4 on How to Make an Icon example sheet). Make sure the Icon sticker edges are completely flat so the strip will not get caught in the communicator.
8. After your Icons have been applied to the Icon template sheet, cut your Icon strip out along the dotted lines (See figure #5). When inserting your icon strip into the communicator hold down the leading edge so it will not get caught on the cell dividers (See figure #6). If needed, a thin laminate sheet such as those used to protect book covers may be applied over your icon strip to protect it.
9. Please Note: The How to make an Icon sheet is an example using our Talk 4 & 8 Communicators as a guideline to follow. Each communicator and or switch will be slightly different. Some of the communicator folders contained on this CD will have their own User's Guide to note any additional instructions need to make their Icon sheets.

### Troubleshooting:

**Problem:** The Print it! Maker CD is not viewable.

**Action #1:** Make sure that you have placed the CD with the lettering side facing up.

**Action #2:** Try a different CD in your CD drive to rule it out as the source of the problem.

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# Big Talk Triple Play # 4202R, Y, B, G, P

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## User's Guide

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### For Technical Support:

Call our Technical Service Department  
Monday through Friday, 9 a.m. to 5 p.m. (EST)  
1-800-TEC-TOYS or 1-800-832-8697  
customer\_support@enablingdevices.com

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### *Now with Say It Play It!*

A spectacular communicator with single, sequential and random message capabilities with an output for activating other devices. Just push the round plate and your pre-recorded words can be played back in single, sequential or random order. Sequential capability is great for storytelling. Random capability great for playing games that use dice, spinners, cards, and more. One can program which message activates your devices. Device has four levels. Record up to 75 seconds of messages per level for a total of 300 seconds. The Triple Play also can be activated by an external switch. Size: 7"L x 4 1/2"W x X"H. Requires 4 AA Batteries.

#### **Operation:**

1. Carefully turn unit over and remove the small screw from the battery compartment. Slide the battery compartment cover off. Observing polarity, install four AA size batteries (Not included) into the holder. Alkaline batteries are recommended because they last longer. Do not use rechargeable batteries because they supply lower voltage and the unit may not perform as well. Never mix brands, types or old and new batteries together. Replace the battery compartment cover and replace the screw.
2. Select a level with the rotary dial located on the underside of the unit. There are 4 levels to choose from. You do not need to use all 4 levels. Just use as many levels to suits your needs. Each level can record up to 75 seconds.
3. Make sure that the volume is at an audible level by turning the silver **ON/OFF/VOLUME** knob clockwise. Set the **Random/Sequencer/Single** switch to **Sequence**. **Please Note:** The **Random/Sequencer/Single** switch only has two positions; **Sequencer/Single** position controls both the **Sequencer** and **Single** switch functions.
4. Press and **HOLD** the red record button on the bottom of the unit. The record button will need to **remain depressed** during ALL of the recordings for the specific level you are recording on (**Do not release until ALL recordings for that level are completed**).
5. Now press and **HOLD** the plate switch on the top of the unit. Speak your message clearly, with your mouth preferably about 6" from the microphone (the small "fuzzy" circle on the bottom of the unit) then release the plate, but **continue to hold the red record button** on the bottom of the unit. **DO NOT RELEASE THE RED RECORD BUTTON IF YOU WISH TO CONTINUE THE SEQUENCE OF MESSAGES ON THIS LEVEL.**
6. If you wish to continue recording on that level, press the switch plate again and record your next message in the exact same way.
7. Once you are finished recording on that level, you can then release the red record button on the bottom of the unit.
8. You can then record all remaining levels in the exact same way.
9. Each message can be any length. Just remember that the **TOTAL** record time for each level is 75 seconds and the **TOTAL** record time for the unit is 300 seconds. Plan your recording accordingly.

10. To use the device for playback, first select the level that you wish to work with using the rotary knob on the bottom of the unit. Next set the Random/ Sequence/Single switch to the desired position.
11. Each time the user presses and releases the switch plate on the top of the unit, they will hear the messages recorded on that level either in the sequence which they were recorded or randomly depending on your settings. There is also a 1/8" female jack that will accept most capability switches. When using an external switch make sure there are no gaps between the connections.
12. When you are done using the unit, turn it off. If you will not be using the unit for a prolonged period of time, remove the batteries from the battery compartment.
13. A removable clear plastic cover can be used to hold picture icons or words. To remove the cover carefully lift up on one side of the clear cover. Place your icon then place the cover over the plate and press the cover down gently. Do not hit or press the cover down, doing so can damage the unit and make removal of the cover difficult.

#### **Troubleshooting:**

**Problem:** The unit fails to operate, or operates incorrectly.

**Action #1:** Make sure that you have fresh batteries in the unit and that they are installed according to proper polarity. You will hear a tone emitted from the unit when you install the batteries correctly.

**Action #2:** Make sure that the volume is turned up to an audible level

**Action #3:** Make sure that there is nothing inhibiting the depression of the switch plate OR holding the switch plate down (i.e. icons, crumbs, sticky juice, etc.)

**Action #4:** Make sure that you **DID NOT RELEASE** the red record button on the bottom of the unit while recording each individual (for sequencing messages) level.

**Action #5:** If you are using an external capability switch, make sure that there is a **TIGHT** connection between the switch and the unit (there should be **NO** gaps). Especially check this when using adapters. Any gaps will cause the unit to function incorrectly or not work at all.

**Action #6:** If you are using an external capability switch, test that switch with another device to rule out the switch as the source of the problem. Do the same with any adapters that you may be using.

#### **Care of the Unit:**

The Triple Play can be wiped clean with any mild household multi-purpose, non-abrasive cleaner and disinfectant. We recommend Simple Green, which is a non toxic biodegradable all-purpose cleaner.

**Do not use** abrasive cleaners, as they will scratch the surface of the unit.

**Do not submerge** the unit, as it will damage the electrical components.

## Other Communication Devices

Communication Builder #7071

Communication Builder #7071-B (Black)

7 Level Blue Communication Builder #7075

7 Level Black Communication Builder #7075-B

On-the-Go 7-Level Communication Builder #7075G

4 Level Communication Builder #7077

6 Level-32 Message Communicator #3206

6-Level Communicator with Overlay #2391

6-Level Communicator with 1/8" Jacks and Overlay Option #2392

On-the-Go 6-Level Communicator #2391G

Icon Maker for Communication Builder #4021

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### For Technical Support:

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## 7 Level Communication Builder

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### Catalog # 7075 & 7075-B (Black)

### USER'S GUIDE

**Enabling Devices, Inc.**  
Hastings-on-Hudson, NY 10706  
[www.enablingdevices.com](http://www.enablingdevices.com)

The 7-Level Communication Builder allows the user to record and play back from 1, 2, 4, 8, or 16 different messages per level. There are seven levels for recordings, giving you a total of up to 112 messages (in the 16 window setting) at the touch of a button! Total record time is 300 seconds. The unit comes equipped with 5 sturdy frame/overlays in 1, 2, 4, 8 and 16 windows, which will retain your icon sheet (not included) and provide a separation between icon pads. **It is necessary to re-record all messages when you switch your windows.** The breakdown is as follows: Time per level by window setting, using all seven levels. (Picture overlays not included).

1 Window setting = 42 seconds per segment per level;

2 Window setting = 21 seconds per segment per level;

4 Window setting = 10½ seconds per segment per level;

8 Window setting = 5¼ seconds per segment per level;

16 Window setting= 2½ seconds per segment per level

Frame size is 8½" x 7". Size: 12½"L x 9¼"W x 4"H. Requires 4 AA Batteries

#### OPERATION:

1. Carefully turn the device over to reveal the battery compartment. A small Phillips head screw must be removed from the battery compartment cover in order to slide it off. Observing proper polarity, install four AA alkaline batteries. Use alkaline batteries only (e.g. Duracell or Energizer brand). Do not use rechargeable batteries or any other type of batteries because they supply lower voltage and the unit will not perform properly. Never mix old and new batteries together or different brands or types together. Replace battery compartment cover and screw.
2. Place your icon grid over the gray message pad area then install the appropriate window frame. Next turn your window frame selector knob to the appropriate setting. Please note pre-made grid layouts can be made with our Easy To Use Icon Maker item No.4021 or Mayer-Johnson's Board maker program. Our Item No. 4008 for Macintosh computers and item No. 4009 for PC computers. If you have older versions of Boardmaker you can download the pre-made grids from [www.MayerJohnson.com](http://www.MayerJohnson.com).
3. Turn the unit on by turning the "ON/OFF/VOLUME" knob into the "ON" position. You will hear a slight audible click as you turn the knob.
4. The microphone is located on the bottom of the unit next to the red "RECORD" button. To record, depress and hold the "RECORD" button first, then depress one of the message pads simultaneously and speak into the microphone (your mouth should be approximately 4-6" from the microphone). Release both buttons once recording is over. Playback your message by pressing and releasing the same pad used to record. Each of the remaining message pads can be "programmed" in the same manner. (The unit will retain recorded information

indefinitely, even if the batteries are disconnected. Previously stored information will be erased only when a new recording is performed on the pad.)

5. Adjust playback volume by rotating the on/off "VOLUME" control knob to desired level. Turn the unit off by rotating the "VOLUME" control knob counterclockwise until you hear an audible "click". Using the "LEVEL" knob, select level 2. Repeat steps 2 and 3. Repeat procedures for remaining levels.

#### IMPORTANT NOTES:

**You must use the same window setting for all seven levels. (E.G.) you cannot use a four-window grid on level one and then go to level two and use a 16-window grid. If you did when you went back to level one, your messages would not play back properly.**

**This unit has a total record time of 300 seconds. The breakdown is as follows.**

#### Time per level by window setting.

- 1 Window setting = 42 seconds per segment per level
- 2 Window setting = 21 seconds per segment per level
- 4 Window setting = 10.5 seconds per segment per level
- 8 Window setting = 5.25 seconds per segment per level
- 16 Window setting = 2.5 seconds per segment per level

#### The 7 Level Communication Builder

- will shut off automatically after playback to preserve battery life. However, this device still drains a very small current in this "sleep" mode. Turn the power off when not in use. Doing this can extend overall battery life. Batteries should be removed during long time storage as they may leak and damage the unit.
- The unit may be wiped clean using mild detergent and water on a damp cloth. **Do not submerge the unit in water.**

#### TROUBLESHOOTING:

If the unit fails to operate, or operates incorrectly, try the following suggestions:

- ◆ Disconnect the power by removing all of the batteries for 20 seconds to reset the unit. If the unit still does not work correctly after batteries are reinstalled replace with new alkaline batteries. **Make sure proper polarity is observed or damage to unit may occur.**
- ◆ Make sure unit is on and volume is set at an audible level.
- ◆ Try to record again to see if the unit will "accept" the new recordings.

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## **Put-Em-Arounds - #9012**

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### **USER'S GUIDE**

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Tel. 914.478.0960 / Fax 914.478.7030  
[www.enablingdevices.com](http://www.enablingdevices.com)

These talking wall communicators give non-verbal children the ability to initiate communication throughout their day. Record your message up to 20 seconds and have the children actively participate with their peers, family, and teachers. Put them in different areas of your classroom or house to express simple messages. For example: "I would like to paint with red paint"; "I'm hungry, I want a cookie"; "I have to use the bathroom". Recording and re-recording requires only the push of a button. Wall mounting hardware is included. Can also be used on a tabletop. Size: 6½" x 8". Requires 4 AA Batteries.

### **Operation:**

1. Put-em-arounds requires 4 AA batteries to operate. Carefully remove the blue Velcro backed battery cover to reveal the black battery compartment. Observing polarity, install four AA size batteries into the holder Use alkaline batteries only (e.g. Duracell or Energizer brand). Do not use rechargeable batteries or any other type of batteries because they supply lower voltage and the unit will not perform properly. Never mix old and new batteries together or different brands or types together. Replace the battery compartment cover.
2. Turn the unit on by turning the ON/OFF/VOLUME knob (black knob) located on the back panel of the unit clockwise. You will hear an audible click when the unit turns on.
3. To record, simply press and hold the "RECORD" button on the back panel of the unit, while simultaneously holding down the plate switch. While continuing to hold the record button and the plate switch, speak your message. Your mouth should be about 6 inches from the microphone when recording (the Mic is the "fuzzy" black circle on the back of the unit). Release both the record button and the plate switch when you finish recording.
4. Remove the clear cover and place a picture card or photograph t ect, on top of the switch plate. Replace clear cover.
5. To play back your message, simply activate the plate switch. It is not necessary to continue holding the plate switch when listening to the message. The unit will continue to playback the entire message, even if pressure on the plate is released.
6. The unit will retain recorded information indefinitely, even if the batteries are disconnected. Previously stored information will be erased only when a new recording is performed.

7. Playback volume can be adjusted using the "ON/OFF/VOLUME" control knob located on the back panel of the unit.
8. Put-em-arounds are pre-drilled for wall mounting. Mounting hardware has been included.

### **Important Note:**

The memory of this unit is capable of holding up to a total of 20 seconds of speech information. If you go over this time, the message will record over itself.

### **Troubleshooting:**

**Problem:** The unit fails to operate, or operates incorrectly.

**Action #1:** Disconnect the power by removing one of the batteries for 20 seconds in order to reset the unit. Re-install the batteries. If the unit does not work correctly, replace all the batteries paying careful attention to proper polarity.

**Action #2:** Make sure that you have the unit turned on and the volume turned up to an audible volume.

**Action #3:** Make sure that you are holding both the record button AND the plate switch SIMULTANEOUSLY while you are recording.

**Action #4:** Make sure that there is nothing covering the Microphone.

**Problem:** The unit is playing old messages fine, but will not record new messages.

**Action #1:** Check your batteries – There is a 99% chance that either one is installed incorrectly and/or one is weak/dead.

### **Care of the Unit:**

The Put-em-arounds can be wiped clean with any household multi-purpose, non-abrasive cleaner and disinfectant. We recommend Simple Green, which is a non-toxic biodegradable all-purpose cleaner.

**Do not use** abrasive cleaners, as they will scratch the surface of the unit.

**Do not submerge** the unit, as it will damage the electrical components.

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## Four Message Put-Em-Arounds - #9014

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### USER'S GUIDE

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**For Technical Support:**  
Call our Technical Service Department  
Monday through Friday, 9 a.m. to 5 p.m. (EST)  
1-800-TEC-TOYS or 1-800-832-8697  
customer\_support@enablingdevices.com

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**Enabling Devices**

385 Warburton Avenue  
Hastings-on-Hudson, NY 10706  
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Great to put in different rooms of your home, classroom or therapy areas. Pressing on the four corners of the front plate plays one of your four pre-recorded messages (5 seconds per message). Wall mounting hardware is included. Size: 7"L x 9"W x 1½"H. Requires 4 AA Batteries.

### **Operation:**

1. Put-em-arounds requires 4 AA batteries to operate. Carefully remove the blue Velcro backed battery cover to reveal the black battery compartment. Observing polarity, install four AA size batteries into the holder Use alkaline batteries only (e.g. Duracell or Energizer brand). Do not use rechargeable batteries or any other type of batteries because they supply lower voltage and the unit will not perform properly. Never mix old and new batteries together or different brands or types together. Replace the battery compartment cover.
2. Turn the unit on by turning the ON/OFF/VOLUME knob (black knob) located on the back panel of the unit clockwise. You will hear an audible click when the unit turns on.
3. To record, simply press and hold the "RECORD" button first, then hold down the plate switch in one of the four corners (each corner will record and play a different message). While continuing to hold the record button and the plate switch, speak your message. Your mouth should be about 6 inches from the microphone when recording (the Mic is the "fuzzy" black circle on the back of the unit). Release both the record button and the plate switch when you finish recording. Record the remaining three messages the same way.
4. Remove the clear cover and place a picture card or photograph ECT, on top of the switch plate. Replace clear cover.
5. To play back your message, simply activate the plate switch. It is not necessary to continue holding the plate switch when listening to the message. The unit will continue to playback the entire message, even if pressure on the plate is released.
6. The unit will retain recorded information indefinitely, even if the batteries are disconnected. Previously stored information will be erased only when a new recording is performed.

7. Playback volume can be adjusted using the "ON/OFF/VOLUME" control knob located on the back panel of the unit.
8. Put-em-arounds are pre-drilled for wall mounting. Mounting hardware has been included.

### **Important Note:**

The memory of this unit is capable of holding up to a total of 20 seconds of speech information. If you go over this time, the message will record over itself.

### **Troubleshooting:**

**Problem:** The unit fails to operate, or operates incorrectly.

**Action #1:** Disconnect the power by removing one of the batteries for 20 seconds in order to reset the unit. Re-install the batteries. If the unit does not work correctly, replace all the batteries paying careful attention to proper polarity.

**Action #2:** Make sure that you have the unit turned on and the volume turned up to an audible volume.

**Action #3:** Make sure that you are holding both the record button AND the plate switch SIMULTANEOUSLY while you are recording.

**Action #4:** Make sure that there is nothing covering the Mic

**Problem:** The unit is playing old messages fine, but will not record new messages.

**Action #1:** Check your batteries – There is a 99% chance that either one is installed incorrectly and/or one is weak/dead.

### **Care of the Unit:**

The Put-em-arounds can be wiped clean with any household multi-purpose, non-abrasive cleaner and disinfectant. We recommend Simple Green, which is a non-toxic biodegradable all-purpose cleaner.

**Do not use** abrasive cleaners, as they will scratch the surface of the unit.

**Do not submerge** the unit, as it will damage the electrical components.

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# Prop Holder Communicator -#9081

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## User's Guide

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**For Technical Support:**

Call our Technical Service Department  
Monday through Friday, 9 a.m. to 5 p.m. (EST)  
1-800-TEC-TOYS or 1-800-832-8697  
[customer\\_support@enablingdevices.com](mailto:customer_support@enablingdevices.com)

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### *A great new classroom device!*

A terrific device for including everyone in circle time. Attach any picture to the stick then activate the attached yellow switch plate and watch the picture swing side to side while your recorded message plays. Record messages of up to 30 seconds on 7 levels for a total of 210 seconds of recording time. A built-in electronic circuit allows the user to select latched, timed, or momentary output. The Prop Holder can also be activated by an external switch. Size: 7"H x 9"D x 6 1/2"W. Requires 4 AA Batteries.

#### **Message Recording Operation:**

1. Carefully turn unit over and remove the small screws from the battery compartments. Slide the battery compartment covers off. Observing polarity, install four AA size batteries (Not included) into the holders. Use alkaline batteries only (e.g. Duracell or Energizer brand). Do not use rechargeable batteries or any other type of batteries because they supply lower voltage and the unit will not perform properly. Never mix old and new batteries together or different brands or types of batteries together. Replace the battery compartment covers and screws.
2. Select a level with the rotary dial located on the underside of the unit. There are 7 levels to choose from. You do not need to use all 7 levels. Just use as many levels to suits your needs. Each level can record up to 30 seconds.
3. Make sure that the volume is at an audible level by turning the silver **ON/OFF/VOLUME** knob clockwise.
4. Press and **HOLD** the red record button on the bottom of the unit. The record button will need to **remain depressed** during the recording.
5. Now press and **HOLD** the plate switch on the top of the unit. Speak your message clearly; with your mouth preferably about 6" to 8" from the microphone (the small "fuzzy" circle on the side of the unit) then release both the plate and Record button.
6. You can then record all remaining levels in the exact same way.
7. To use the device for playback, first select the level that you wish to work with using the rotary knob on the bottom of the unit each time the user presses and releases the switch plate on the top of the unit, they will hear the message recorded on that level. There is also a 1/8" female jack that will accept most capability switches. When using an external switch make sure there are no gaps between the connections.
8. When you are done using the unit, turn it off. If you will not be using the unit for a prolonged period of time, remove the batteries from the battery compartments.

#### **Modes for Prop Movement:**

**Please Note:** These modes are separate for your recorded messages and have no effect on the playback.

##### **Momentary:**

In this mode, the unit moves the Prop Holder from side to as long as the built in switch plate or your own external switch is activated. Once released it will stop. **Please Note:** Your message will only play once no mater how long the switch is held.

##### **Latch:**

In this mode, the unit operates like an On/Off Switch. The Prop Holder turns On with the first activation and stays On until the second activation of the switch.

##### **Timer:**

In this Mode, the unit operates as a timed switch. The Prop Holder moves for a set amount of time (1-120 seconds) when the switch is activated then will stop. If the switch is activated again the Prop Holder will run again for the set amount of time.

#### **Troubleshooting:**

**Problem:** The unit fails to operate, or operates incorrectly.

**Action #1:** Make sure that you have fresh batteries in the unit and that they are installed according to proper polarity.

**Action #2:** Make sure that the volume is turned up to an audible level

**Action #3:** Make sure that there is nothing inhibiting the depression of the switch plate OR holding the switch plate down (i.e. icons, crumbs, sticky juice, etc.)

**Action #4:** If you are using an external capability switch, make sure that there is a TIGHT connection between the switch and the unit (there should be NO gaps). Especially check this when using adapters. Any gaps will cause the unit to function incorrectly or not work at all.

**Action #5:** If you are using an external capability switch, test that switch with another device to rule out the switch as the source of the problem. Do the same with any adapters that you may be using.

##### **Care of the Unit:**

The Prop Holder Communicator can be wiped clean with any mild household multi-purpose, non-abrasive cleaner and disinfectant. We recommend Simple Green, which is a non toxic biodegradable all-purpose cleaner.

**Do not use** abrasive cleaners, as they will scratch the surface of the unit.

**Do not submerge** the unit, as it will damage the electrical components.

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# MINI COM SEQUENCER- #9151-S

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## USER'S GUIDE

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**For Technical Support:**

Call our Technical Service Department  
Monday through Friday, 9 a.m. to 5 p.m. (EST)  
1-800-TEC-TOYS or 1-800-832-8697  
[customer\\_support@enablingdevices.com](mailto:customer_support@enablingdevices.com)

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Use this communicator individually or join it with our basic Mini-Coms for sequencing, storytelling, sing-a-longs, telling a joke or carrying on a conversation. Hit the switch the first time and the first message is spoken; hit it again and the second message is heard; etc. Easy to use picture clip allows you to change icons easily. Device has 300 seconds of recording time. Re-record at the touch of a button! Size: 5½"L x 6"W x 3"H. Requires 4 AA Batteries.

#### OPERATION:

1. Carefully turn over unit to reveal battery compartments. Install 4 AA batteries (Not included), observing proper polarity (+/-), in battery holders. Use a good brand of alkaline batteries; do not use rechargeable batteries because they do not provide enough voltage to power this device.
2. The **MICROPHONE, VOLUME ON/OFF** knob and the **RECORD/PLAY** switch are located on the back panel of the unit. First turn the unit on by turning the VOLUME knob in a clockwise direction. Make sure it is set to an audible level. To record, flip the **RECORD/PLAY** switch to the **RECORD** position. Depress the switch plate and speak the first message. When you are finished recording the first message, release the switch plate. **Please note do not depress the switch plate while turning the unit ON, doing so will erase any pre-recorded messages.** To record all subsequent messages, simply depress the switch plate, speak into the microphone, releasing the switch plate after each message.
3. Messages can vary in length and the total record time is 300 seconds.
4. To play the messages, flip the **RECORD/PLAY** switch to the **PLAY** position. Activation of the switch plate will play the first message; the second activation will play the second message, and so on. To interrupt the messages and start at the beginning of the sequence, press the **RESET** button on the back of the unit.

5. The unit will retain recorded information indefinitely, even if the battery is disconnected. Previously stored information will be erased only when new recording is performed.
6. **Please Note:** When re-recording messages, all messages on the unit will be erased.
7. To turn the unit off, turn the volume control knob counter-clockwise until you hear an audible "click"

#### IMPORTANT NOTES:

The memory of this unit is capable of holding up to 300 seconds of speech information total.

If the unit fails to operate, or performs incorrectly, the following steps should be performed:

- Disconnect the batteries for 30 seconds to reset the unit. If the unit still does not work after batteries are reconnected, replace the batteries with new ones.
- Make sure there are no obstacles between the switch plate and the housing of the unit.

If you have any problems or questions about this unit or any of our products, please call our Technical Assistance Department

#### Care of Unit:

The Mini Comm. Sequencer can be wiped clean with any mild household multi-purpose cleaner and disinfectant. We recommend Simple Green, which is a non toxic biodegradable all-purpose cleaner.

**Do not submerge** the unit, as it will damage the contents and the electrical components.

**Do not use abrasive cleaners,** as they will scratch the surface of the unit.